

Credit Proposal Form (To be filled in by Company Employee)									
Name of Business		: ACI MOTORS LTD							
Region Name				Area				Territory	
Customer Name & Code :									
Present Address									
Name of Proprietor/CEO									
Nature of Organization									
Nature of Business									
Year of Establishment									
Permanent Address									
Head Office (if separate)									
Telephone No.									
Mobile No.									
Principal Banker Name									
Branch Name and Address									
Model No									
Suggested Credit Limit (Total)									
Trade Price		Tk.							
Down Payment		Tk.					Short Dp		
Finance Amount		Tk.							
Period				Months					
Installment Size		Tk.							
Mode of Payment		Monthly of arrear basis							
Total Return		Tk.							
Total Service Charge		Tk.							
Purchase Option		Tk.		Registration:					
Date of Delivery					Date of Execution				
Date of 1st Installment									
Security		cheques of Tk 1(one) cheque of Tk.							
Comments		nos blank cheque.							
Recommendation by Sales Management: (GM/SM/ASM/Sr.RSM /RSM/AM/STM/TM/ASE/Sr,MO/MO)									
Raised By		Checked By		Verified by		Forwarded by			
(Territory Officer)		(Area Head)		(Region/SM)		Part Head			
Signature from Business (To be filled by Credit Team)									
Comments (If any)									
Signature									
Date									
Seal with Designation									
		Verified by Business-Credit			Recommendation By: MM/GM/BM, Motors				
Agreed By Director,CM&EA									
		Verified by Finance-Credit			Approved By BD, Motors				

APPLICATION FOR PURCHASE OF TRACTOR/ ROTAVATOR (KYC)

1. Personal Information of the Applicant

Name of Applicant					
Father's/Spouse Name					
Mother's Name					
Date of Birth			Age		
Education			Occupation		
Marital Status	Single	☐	Married	☐	Children

2. If owner of a business, Details :

Business Category		Name of Business	
Investment		Source of Investment	

3. Financial Status

Average Monthly Income	1		Tk.
	2		Tk.
Investment		Source of Investment	
Average Monthly Income	1	Agribusiness	Tk.
	2	Family Business	Tk.

4. Ownership of Agricultural Equipment :

If applicant owner of a Tractor	No	☐	Yes	☐
If Yes, Then	Brand Name:		If Sonalika, Then	File No.
	Year of Purchase		If any dues left	Tk.
	File Status :	Regular	Payment Missing	Default

5. Reference :

Complete name and address of two reputed persons who knows the applicant well and will agree to give their consent for the application have to attach in prescribe form.

Name	1	2
Occupation	1	2
Contact number	1	2

.....
Signature of Applicant/ Customer
Date:

If introduce by a commission agent :

Agent ID		Name of Agent	
Village		P.O	
Thana		Union	
District		Mobile/ Ph	

After approval checklist

- | | |
|---|--|
| ☐ Agreement on stamp paper | ☐ Initial Down Payment Tk. |
| ☐ Signed Cheques | ☐ Registration/Documentation Amount Tk. |
| ☐ Passport Size Photograph | ☐ Delivered Date on : |
| ☐ Signature Verification | ☐ Certificate from 2 (Two) Referee |
| ☐ Both NID | ☐ Customer Reference Mobile No. |
| ☐ Letter of Guarantee Form | ☐ Update Trade License (If Required) |

Selected person name :	Customer Code :
Vehicle model No :	
Buyer's address :	

১	ক্রেতা বা নির্বাচিত ব্যক্তির শিক্ষাগত যোগ্যতা কি ?	☐ নিম্ন মাধ্যমিক ☐ মাধ্যমিক ☐ উচ্চ মাধ্যমিক ☐ এরচেয়ে উর্দ্ব ☐ অন্যান্য.....
২	ক্রেতা বা নির্বাচিত ব্যক্তির জাতীয় পরিচয়পত্র ও ইউ পি চেয়ারম্যান এর সনদ অনুযায়ী বাসস্থানের ঠিকানা সঠিক আছে কি?	☐ হ্যাঁ ☐ না অন্যান্য.....
৩	ক্রেতা বা নির্বাচিত ব্যক্তির এম এম এম কি? ব্যবসা করলে তার লেনদেন কেমন ?	☐ ব্যবসা ☐ চাকুরী ☐ অন্যান্য..... ☐ খুব খারাপ ☐ খারাপ ☐ মধ্যম ☐ ভাল ☐ খুব ভাল
৪	ক্রেতা বা নির্বাচিত ব্যক্তির আয়ের যোগানদাতা কে?	☐ সে নিজেই ☐ বাবা/ছেলে দিবে ☐ প্রবাসী আত্মীয় থেকে ☐ অন্যান্য.....
৫	ক্রেতা বা নির্বাচিত ব্যক্তির স্থায়ী সম্পদের আছে কি? থাকলে পরিমাণ/টাকায় কত?	☐ না ☐ হ্যাঁ ☐ থাকলে পরিমাণ
৬	ক্রেতা নির্বাচিত ব্যক্তির ডাউন পেমেন্টের টাকা প্রদানের উৎস কি বা কে?	☐ নিজে দিবে ☐ অন্য উৎস..... ☐ ব্যাংক বা NGO থেকে লোন নিয়ে ☐ বাবা/ছেলে দিবে
৭	ক্রেতা বা নির্বাচিত ব্যক্তি ট্রাক্টর কি কাজে ব্যবহার করবেন? (অন্যান্য) হলে ট্রাক্টর কি কাজে ব্যবহার করেন?	☐ পণ্য পরিবহন ☐ চাষের জন্য ☐ উভয় ☐ অন্যান্য.....
৮	ক্রেতা বা নির্বাচিত ব্যক্তি অন্য কোন কোম্পানির ট্রাক্টর ব্যবহার করেছেন কি? থাকলে ট্রাক্টরের লোনের লেনদেন কেমন?	☐ হ্যাঁ ☐ না ☐ খুব খারাপ ☐ খারাপ ☐ মধ্যম ☐ ভাল ☐ খুব ভাল
৯	ক্রেতা বা নির্বাচিত ব্যক্তির সামাজিক পরিস্থিতি কেমন?	☐ খুব খারাপ ☐ খারাপ ☐ মধ্যম ☐ ভাল ☐ খুব ভাল
১০	ক্রেতা বা নির্বাচিত ব্যক্তি অথবা পরিবারের কেউ কি রাজনৈতিক দলের সহিত সংশ্লিষ্ট?	☐ হ্যাঁ ☐ না ☐ হ্যাঁ হলে.....
১১	ক্রেতা বা নির্বাচিত ব্যক্তির পরিচয় স্বার্থে, বিশিষ্ট ব্যক্তিত্বের সহিত সাক্ষাৎ হয়েছিল কি?	☐ সরকারি কর্মকর্তা ☐ শিক্ষক ☐ ব্যারিস্টার/উকিল ☐ অন্যান্য.....

SO/ MO Name :	Signature :	Date:
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TM/STM/AM/RSM/ASM Name :	Signature :	Date:
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TO WHOM IT MAY CONCERN

This is to certify that Mr./Mrs.
NID no. son/daughter of Mr.
And Mrs. having address at
.....is maintaining an Account
(A/C Name: A/C No.....)
with Bank Limited. Branch
and operating the account in the normal course of its business activities.

As per the availability of his record with the bank, his signature as appearing below is duly verified.

SIGNATURE	ATTESTATION
	Seal of bank & Signature
	Authorized Signatory Name Designation and Contact Number

Guarantor
Photo

Confirmation of guarantee by the Guarantor

I have read and understood the terms and conditions of the credit facility of ACI Motors Limited (the “Supplier”). I hereby agrees to guarantee any facilities agreed to be granted or continued, or granted and continued, by ACI Motors Limited to:

Name of Customer : _____
Name of Proprietor : _____
Address : _____

Relationship with the Customer : _____
Credit amount applied for : _____

My personal details are furnished below:

Name : _____
Father's name : _____
Spouse name : _____
Mother's name : _____
Present residential address : _____

Permanent address : _____

Business address : _____

Telephone and Mobile : _____
Fax & email address : _____
TIN : _____
Occupation : _____
Employer's name & Address : _____
Designation : _____

I shall notify ACI Motors Limited immediately of any changes to any information stated above.

Signature of the Guarantor

Name:

Date:

Letter of Guarantee

To:

Executive Director
ACI Motors Limited

ACI Centre, 245 Tejgaon Industrial Area, Dhaka 1208.

Date:

Dear Sir,

Guarantee for TK _____ (Taka _____)

only. In consideration of your entering into a Hire Purchase Facility Agreement dated _____, and any amendment agreement thereof for the hire purchase facility mentioned in the said hire purchase Facility Agreement with M/S _____ (the Buyer), represented by Mr _____, Proprietor having business address at _____, I

_____ Father's name/ Husband's name: _____, Mother's name: _____, having my permanent address at _____,

_____, and my present address at _____,

_____, hereby unconditionally declare, undertake, commit and bind myself and my successor(s), executor(s) and administrator(s) with the following terms and conditions:

1.00 Applicant's Name : _____
Proprietor: _____

2.00 Guarantee amount : Taka _____ only (Total outstanding amount)

3.00 Guarantee period : _____ month

4.00 Payment of guarantee amount : Taka _____ (Total outstanding amount)

In the event of non-performance of any liability by the applicant under the aforesaid Hire Purchase Facility Agreement which is constituted with the default of any overdue of installment, I shall pay you without any delay on your request the above guarantee amount or part thereof as claimed by you. I will accept unconditionally your statement as to the quantum of amount due to you without question. In case I delay the payment, I will pay you late payment charge (as fixed by the Supplier) on the overdue amount for a period from the date on which payment has been requested until the date of actual payment.

5.00 **Other covenants** :

5.01 This guarantee is renewable.

5.02 ACI Motors Limited (The Supplier) will decide the renewed Terms and conditions.

5.03 In the event of non-renewal of the said guarantee by me you can at your sole discretion demand payment of the guarantee amount.

5.04 This guarantee applies to total guarantee period as stated under clause no. 3.00 and the liabilities of this guarantee conclusively include any amount arising due to breach of any article of the said hire purchase facility agreement mentioned above by the applicant.

5.05 I further undertake to indemnify you against all losses, expenses (including legal costs on a full indemnity basis), charges and damages incurred or suffered by you in consequence of any failure by the applicant to perform any of the obligations under the said hire purchase Facility Agreement.

5.06 This guarantee is unconditional, irrevocable and un-disputable on any plea whatsoever.

This guarantee shall be governed by and construed in accordance with the Laws of Bangladesh.

This guarantee is made, executed and given effect in the presence of the following witnesses:

Signature, Name, Address, Telephone no. & Seal of the Guarantors	Signature, Name, Father's name, Address & Telephone No. of the witnesses
	1
	2